**Annex B – Data available**

1. **Expression of interest**

Please see Appendix 1.

1. **DESZ scheme monitoring data**

Please see appendix 2

1. **Trustmark data**

Please see Appendix 3

1. **Delivery assurance checks**

Please see Appendix 4

1. **Landlord Declaration form**

The following is the form that landlords will fill out, on behalf on eligible tenants to ensure they fit the criteria of the scheme and that they receive the right level of funding.

Data from these fields will be available to the supplier and applied to the private rented sector analysis. Highlighted in yellow are questions which will collect data from landlord which will be useful for the impact evaluation, notably the PRS impact questions.

**Context:**

Thank you for your interest in the Warm Homes: Local Grant scheme. To support fuel poor tenants living in privately rented homes, the Warm Homes: Local Grant scheme will allow one eligible home to be fully funded per landlord under the scheme – with a 50% cost contribution required for any additional homes upgraded thereafter.

As a Grant Recipient delivering the Warm Homes: Local Grant scheme, we are required to gather data from landlords to:

1. Obtain confirmation that the landlord has not received subsidy over the Minimal Financial Assistance limit of £315,000 across three financial years from all public sources (as stated in the EU-UK Trade and Cooperation Agreement and the Subsidy Control Act 2022)
2. Verify whether the home can be fully funded by Warm Homes: Local Grant or whether it requires co-funding by the landlord. This information will be stored in a central database managed by the Department for Energy Security and Net Zero.
3. Gather the baseline information required to evaluate the impact of the scheme on privately rented homes as part of the monitoring and evaluation of the Warm Homes: Local Grant.
4. Confirm that the landlord acknowledges the expectation that rent will not be increased as a direct result of upgrades to the home that are funded by the Warm Homes: Local Grant.

All sections of this form must be completed.

**Data Processing and End User Privacy Notice**

**By ticking this box, I understand that [ADD NAME OF GRANT RECIPIENT] may share my personal data with the Department for Energy Security and Net Zero, their appointed evaluators, Delivery Partner and the relevant local authority/s for the purposes of participation in the Warm Home: Local Grant Scheme, monitoring and evaluation, and to help improve future schemes and policies.  Further information about how your data will be processed is included in the [GR TO ADD LINK/REF TO PROJECT’S PRIVACY NOTICE- note this should reference the** [**DESNZ Privacy Notice for End-Users**](https://www.gov.uk/government/publications/warm-homes-local-grant-privacy-notice-for-end-users-householders-landlords-and-installers)**]**

**☐ I understand**

Text Box 2, Textbox**Landlord’s Contact details**

1. Text Box 2, TextboxPlease state your full name:
2. What is your email address?
3. Text Box 2, TextboxWhat is the best phone number to contact you?

**Property Address**

1. Text Box 2, TextboxWhat is the number/name and first line of the property's address which will be receiving funding from Warm Homes: Local Grant?
2. Text Box 2, TextboxWhat is the second line (town or city) of the address of the rental property which will be receiving funding from Warm Homes: Local Grant?
3. Text Box 2, TextboxWhat is the postcode of the rental property which will be receiving funding from Warm Homes: Local Grant?

**Ownership details:**

1. Text Box 2, TextboxIs the property owned by you as an individual, co-owned by you and other individuals or owned by a company?

*Please answer section A if you own the property as an individual, sections A and B if you co-own the property with other individuals, and section C if the property is owned by a company.*

Section A: If the property is partly or wholly owned by you as an individual:

1. Text Box 2, TextboxWhat is the first line of your home address?
2. Text Box 2, TextboxWhat is the second line (town or city) of your home address?
3. Text Box 2, TextboxWhat is the postcode of your home address?
4. Text Box 2, TextboxWhat is your National Insurance number?

Section B: If the property is co-owned:

1. Text Box 2, TextboxHow many people co-own this property (including yourself)?
2. Text Box 2, TextboxPlease enter the name of the first co-owner here:
3. Text Box 2, TextboxPlease enter the National Insurance number of the first co-owner here:
4. Text Box 2, TextboxWhat is the first line of the first co-owner’s address?
5. Text Box 2, TextboxWhat is the second line (town or city) of the first co-owner’s address?
6. What is the postcode of the first co-owner’s address?

Text Box 2, Textbox

*If the property is owned by more than two people, please complete Annex A at the end of this form to add details of each additional co-owner.*

Section C: If owned through a company:

1. Text Box 2, TextboxWhat is the name of the company?
2. Text Box 2, TextboxWhat is the company’s registration number (as lodged on Companies House)?
3. Text Box 2, TextboxWhat is the first line of the company’s address?
4. Text Box 2, TextboxWhat is the second line (town/city) of the company’s address?
5. Text Box 2, TextboxWhat is the company’s postcode?

**Property details**

1. Which of the following is the type of property receiving upgrades?

☐ Bungalow

☐ Flat

☐ Terrace

☐ Semi-detached

☐ Detached

☐ Maisonette

☐ End of terrace

☐ Park Home

☐ Other - please specify:

1. Text Box 2, TextboxHow many bedrooms does this rental property have?
2. Text Box 2, TextboxWhat is the current monthly rent being received for this property?
3. Text Box 2, TextboxAre bills included within the rent amount?
4. Text Box 2, TextboxIs council tax included within the rent amount?
5. Text Box 2, TextboxOn what date was the current rental agreement signed (DD/MM/YYYY)?

**Declarations**

1. Is this the first property for which you (or your co-owners, or the company you are acting on behalf of) are receiving funding from the Warm Homes: Local Grant?

☐ Yes

☐ No

1. Text Box 2, TextboxIf no, how many other properties owned by you (or your co-owners, or company you are acting on behalf of) have already received funding from the Warm Homes: Local Grant?
2. Do you declare that you (or your co-owners, or the company you are acting on behalf of) have not received subsidy over the Minimal Financial Assistance limit of £315,000 across three financial years from all public sources (as stated in the EU-UK Trade and Cooperation Agreement and the Subsidy Control Act 2022) and that funding received from the Warm Homes: Local Grant will not cause you to exceed this limit?

☐ I have not received over the Minimal Financial Assistance limit and Warm Homes: Local Grant funding will not cause me (or my co-owners, or the company I am acting on behalf of) to exceed this limit

☐ I have received over the Minimal Financial Assistance limit, or Warm Homes: Local Grant funding will cause me (or my co-owners, or the company I am acting on behalf of) to exceed this limit

1. Please confirm that you understand that the Warm Homes: Local Grant is a government funded scheme aimed to reduce fuel poverty, therefore, there is an expectation that rents will not be increased directly as a result of upgrades to the home that are funded by this scheme.

☐ I understand